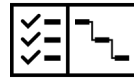


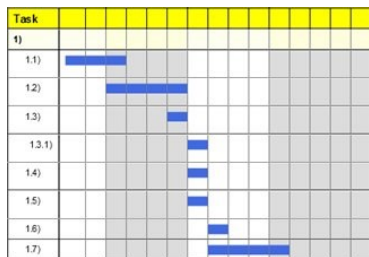
# XeP3 Momentum Methods makes planning happen

## 1. Set up the plan

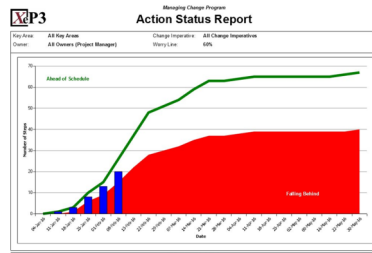


Task	Description	
1)	Implement revised process	
1.1)	Complete review of revised 'To Be' process compared to 'As Is' to ascertain differences	✓
1.2)	Determine and design programs of work required to implement process changes	✓
1.3)	Nominate and inform change champions for each program of work	✓
1.3.1)	Arrange meeting with HR to determine possibility of seconding from other department	✓
1.4)	Draft communications for internal teams regarding forthcoming change programs	✗
1.5)	Submit draft communications to Central Comms team for review	✗
1.6)	Revise internal comms as required, and distribute	
1.7)	Carry out 'Group A' program of work	

## 2. Action the plan

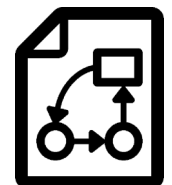


## 3. Drive outcomes



## Benefits

- ✓ Establishes weekly drum beat of achieving change
- ✓ Management in driving seat
- ✓ Celebrate success and highlight achievement
- ✓ Empowers all involved
- ✓ Simplifies plan creation



## Cloud Based



## Licence

Stand alone or as part of XeP3 Lean Accelerator



## System Requirements

- ✓ Internet Browser (Internet Explorer or Firefox)
- ✓ Microsoft Silverlight add in installed



## Client Endorsements

*“I can conveniently manage and monitor tasks across the whole project in one simple application and then have the ability to generate a suite of reports that can be provided to management for their analysis.”*

- Perpetual  
Andy Madeleine, Senior Manager

*“I have found Momentum an easy tool to utilise in tracking the progress of the sprints which fall under our Improvement program.*

*Through our engagement with the Bevington Group we have been able to utilise Momentum to its full ability and have great tutors to help us with our problems in comparison to buying a change management tool off the shelf.”*

- Perpetual  
Morgan Gallop, Continuous Improvement Program  
Associate

*“Momentum Methods has made planning, tracking and implementing process improvement projects easy and straight forward.*

*The system is intuitive and easy to use and as a result administration time is significantly reduced, freeing users up to focus on activities that add more value.”*

- Porter Davis  
Eleanor Gurry, Project Consultant—Continuous  
Improvement